

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 17, 2015**

The South Middleton Board of School Directors met on August 17, 2015, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mrs. Shelly Capozzi, called the meeting to order at 7:01 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear
Mr. Michael Berk
Mrs. Shelly Capozzi
Mr. Thomas Hayes
Mr. Thomas Merlie

Mrs. Elizabeth Meikrantz
Mr. Paul Slifko
Mr. Robert Winters
Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent
David Boley, Principal – Rice
Connie Connolly, Dir. Spec. Ed.
Patrick Dieter, Athletic Director
Joel Hain, Prin. – BSHS
Trisha Reed, Principal – IFEC
Kim Spisak, Asst. Prin. – Rice – **Absent**
Sharonn Williams, Dir. Inst. Tech.

Dr. Joseph Mancuso, Asst. Superintendent
David Bittner, Asst. Prin. – YBMS – **Absent**
Mark Correll, Asst. Prin. – BSHS – **Absent**
Andrew Glantz, Dir. Buildings/Grounds
Chris Monasmith, Network Admin.
Dennis Royer, Network Admin.
Dr. Jessie White, Prin. – YBMS

Student Representatives

Max D. Leo – **Absent**
William T. Webber – **Absent**

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka – **Absent**

INTRODUCTIONS AND RECOGNITION

Dr. Moyer introduced Mr. Christopher Monasmith. Mr. Monasmith was approved at the August 3rd Board meeting as the new Network Manager.

Dr. Moyer, Ms. Williams, Mr. Berk, Mr. Hayes, and Mr. Merlie all recognized Dennis Royer for his years of dedicated service to the South Middleton School District. Mr. Royer plans to enjoy rest, relaxation, and travel in his upcoming retirement which is effective on September 4th.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Berk made a motion, seconded by Mr. Merlie, that the Board approves the minutes from the following meeting: August 3, 2015 – Planning/Regular Board Meeting. **The motion passed unanimously.**

FINANCIAL REPORT - None

Mr. Merlie did report that due to transition in the Business Office, there would be no financial report for this meeting. Mr. Ulmer is working with his staff to have a Treasure’s report available for the September Board Meeting.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS AND STUDENT REPRESENTATIVES

Dr. Moyer reported that the District is ready for opening day, and fully staffed in all professional positions pending approvals at this evenings meeting. The only vacancy of the District is at the Asst. Business and Operations Manager position. Mr. Ulmer, Dr. Moyer, and Dr. Mancuso are working at filling that position in the near future.

Dr. Moyer welcomed Mr. Ulmer to his first meeting as sitting Board Secretary. Dr. Moyer updated the Board on a recent meeting with the District auditors, Boyer & Ritter. The audit process will be beginning in the month of September. Mrs. Sandy Williams was acknowledged for her interim service to the District and her guidance in the Business Office transition.

TOPIC OF DISCUSSION – None

NOTICES AND COMMUNICATIONS – None

BOARD COMMITTEE REPORTS

The Board, as a whole, had a walk-thru of the IFEC building project earlier this evening. There were no other Board reports.

NEW BUSINESS

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approve the agenda and addendum to the agenda for August 17, 2015, with all corrections as indicated. **The motion passed unanimously.**

Mr. Winters made a motion, seconded by Mr. Merlie, that the Board approves item 11.2 through 11.12 in New Business. **The motion passed unanimously.**

11.2 PASA-PSBA School Leadership Conference

That the Board approves Mr. Robert Winters and Mr. Paul Slifko to attend the 2015 PASA-PSBA School Leadership Conference on Wednesday, October 21, 2015 (one day). Total cost: \$508.

11.3 Student Representative to the Board - 2015-2016

That the Board approves the appointment of William T. Webber as Student Representative to the Board for the 2015-2016 and 2016-2017 school years.

11.4 Second Reading – Policies

That the Board approves the Second Reading (Final) of the following policies:

- Suicide Prevention - Policy #819 (new)
- Employment of Substitutes - Policy #305
- Assignment & Transfer - Policy #309
- Suspensions & Furloughs - Policy #311
- Assessment of Superintendent/Assist. Superintendent - Policy #312
- Evaluation of Employees - Policy #313
- Physical Examination -Policy #314
- HIV Infection - Policy #314.1

11.5 Nonpublic Title I Services

That the Board authorizes the Administration to enter into a contract with the Capital Area Intermediate Unit #15 to provide nonpublic Title I services for the 2015-2016 school year.

11.6 Transportation Routes & Bus Stops - 2015-2016

That the Board approves the transportation routes and bus stops for the 2015-2016 school year, and authorizes the Superintendent and Business Manager to make necessary changes to these routes and bus stops during the school year.

11.7 School Buses/Drivers - 2015-2016

That the Board approves the list of school buses and school bus drivers for the 2015-2016 school year.

11.8 Teen Program of Holy Spirit Hospital

That the Board approves the annual Letter of Agreement for the 2015-2016 school year between South Middleton School District and the liaison services provider (Teen program of Holy Spirit Hospital) for the Student Assistance program for the 2015-2016 school year.

11.9 Bayada Contract

That the Board approves the contract between South Middleton School District and Bayada Nursing Services to provide nursing care services to a student during school hours, for the 2015-2016 school year. The contract is subject to review and approval by the District Solicitor.

11.10 Personnel

Professional - Resignations

11.10.1 That the Board accepts the resignation of Michelle McBride from the position of Girls' Head Volleyball Coach, effective immediately.

11.10.2 That the Board accepts the resignation of Jessica A. Raber from the position of Spanish teacher at the YBMS and girls' volleyball coach, effective August 6, 2015.

11.10.3 That the Board accepts the resignation of Debra Moore, from the position of learning support teacher at the IFEC. The effective date is to be determined.

Childrearing Leaves

11.10.4 That the Board approves the childrearing leave requests of the following personnel:

Sarah Deaven - 6th Grade teacher at YBMS - From approximately 10/26/15 through 3/29/16.

Lindsay Graybill - 4th Grade teacher at IFEC - From approximately 11/2015 through 1/19/16.

Alyssa Kiser – 7th Grade teacher at YBMS – From approximately 10/28/15 through the end of the 2015-2016 school year.

Employment - Professional

11.10.5 That the Board employs the following professional personnel:

Name: Seth V. Eck
Certification: Art
Position: Art Teacher at W.G. Rice (Replacing Jessica Lay - transferred to BSHS - Replacing Amber Kane)
Starting Date: August 17, 2015
Salary: Bachelor's, Step 4, \$44,087

Name: Dakotah L. Karstetter
Certification: Spanish
Position: Full-Time Spanish Teacher – YBMS (Replacing Jessica Raber)
Starting Date: August 17, 2015
Salary: Bachelor's, Step 1 - \$43,508

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Name: Kelly Roberts
Certification: Spanish
Position: Full-Time Spanish Teacher – BSHS – (Replacing Karen Doersom – transferred by ESL (Replacing Amy Martin)
Starting Date: August 18, 2015
Salary, Bachelor's, Step 1 - \$43,508

Name: Kathleen E. Fluman
Certification: Special Education
Position: Full-Time Learning Support Teacher – BSHS (Replacing Elizabeth Alves – transferred to IFEC (Replacing Debra Moore)
Starting Date: August 17, 2015
Salary: \$46,277, Bachelor's, Step 8

11.10.6 That the Board employs the following short-term/long-term professional personnel:

Name: Amanda M. Sheaffer,
Certification: Elementary
Position: Fourth Grade (Replacing Bridgette Wickard - From 8/2015 to approximately 1/2016)
Starting Date: August 17, 2015
Salary: Bachelor's, Step 1 (pro-rated) - \$43,508

Name: Nicole M. Wise
Certification: Elementary
Position: First Grade - (Replacing Erin Brenner - From 8/25/15 to 10/5/15)
Starting Date: August 19, 2015
Salary: Bachelor's, Step 1 (pro-rated) - \$43,508

Employment - Extra Duty - Athletics

11.10.7 That the Board employs the following extra duty, athletic positions for the 2015-2016 school year.

Mentor Teachers

11.10.8 That the Board employs the following mentor teachers for the 2015-2016 school year.

Department Chairs/Team Leaders

11.10.9 That the Board employs the following department chairs/team leaders for the 2015-2016 school year.

Classified

Crossing Guards/School Police - Employment

11.9.10 That the Board employs the following Crossing Guards/School Police for the 2015-2016 school year.

Full-Time Custodian - Employment

11.10.11 That the Board employs the following classified employee:

Name: Arthur M. Sherman

Position: Full-Time Custodian - BSHS (Replacing Angela Smith)

Starting Date: August 3, 2015

Salary: \$11.03/hr.

Substitute Classroom Aides - Employment

11.10.12 That the Board approves adding the following personnel to the day-to-day classroom aide substitute list:

Name: Kim M. Filer,

Hourly Rate: \$10.55/hr.

Name: Elizabeth O. Martin

Hourly Rate: \$10.55/hr.

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS & INFORMATION ITEMS - None

ADJOURNMENT

Mr. Merlie made a motion, seconded by Mr. Berk, to adjourn the regular meeting at 7:16 p.m.
The motion was unanimously approved.

Respectfully Submitted,

Matthew Ulmer
Board Secretary